Yearly Status Report - 2018-2019

Part A	
Data of the Institution	
1. Name of the Institution	**RAJAJINAGAR COLLEGE OF EDUCATION**
Name of the head of the Institution	**DR KRISHNAMURTHY**
Designation	**Principal**
Does the Institution function from own campus	**Yes**
Phone no/Alternate Phone no.	**08023153078**
Mobile no.	**9449216608**
Registered Email	**ktsvs.rce55@gmail.com**
Alternate Email	**iqac.rce55@gmail.com**
Address	**No. CA13, 5th Block, 10th Main, Rajajinagar**
City/Town	**Bangalore**
State/UT	**Karnataka**
Pincode	**560010**

2. Institutional Status

Affiliated / Constituent	**Affiliated**
Type of Institution	**Co-education**
Location	**Urban**
Financial Status	**Self financed and grant-in-aid**
Name of the IQAC co-ordinator/Director	**DR SHIVARAMAIAH**
Phone no/Alternate Phone no.	**08023153078**
Mobile no.	**9480333007**
Registered Email	**iqac.rce55@gmail.com**
Alternate Email	**ktsvs.rce55@gmail.com**

3. Website Address

Web-link of the AQAR: (Previous Academic Year)	https://rajajinagarbedcollege.files.wordpress.com/2023/12/65715ca35b248_aqar_report-2017-18.pdf

4. Whether Academic Calendar prepared during the year

4. Whether Academic Calendar prepared during the year	**Yes**
if yes,whether it is uploaded in the institutional website: Weblink :	https://rajajinagarbedcollege.files.wordpress.com/2023/12/2016-19-a.pdf

5. Accrediation Details

Cycle	Grade	CGPA	Year of Accrediation	Validity	
				Period From	Period To
1	**B**	**2.30**	**2015**	**15-Nov-2015**	**14-Nov-2020**

6. Date of Establishment of IQAC

6. Date of Establishment of IQAC	**30-May-2014**

7. Internal Quality Assurance System

Quality initiatives by IQAC during the year for promoting quality culture		
Item /Title of the quality initiative by IQAC	Date & Duration	Number of participants/ beneficiaries

Induction Programme	18-Apr-2018 3	100
Environmental Day and Distribution of Plants	24-Nov-2018 1	100
Workshop on Internship Demonstration lesson, Observation & Feedback	29-Jan-2019 2	50
Celebration of International Yoga Day	21-Jun-2018 1	100
Club Activity - Student Grievance & Redressal cell Programme	29-Jun-2018 1	50
Club Activity - Anti Ragging cell	05-Jul-2018 1	50
Celebration of Independence Day	15-Aug-2018 1	100
Guruvandhana - Alumina Students	24-Nov-2018 1	100
Republic Day Celebration	26-Jan-2019 1	150
Celebration of Multicultural Fest	18-Feb-2019 1	150

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8. Provide the list of funds by Central/ State Government- UGC/CSIR/DST/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.

Institution/Department/Faculty	Scheme	Funding Agency	Year of award with duration	Amount
Nil	00	Nil	2019 00	0
No Files Uploaded !!!				

9. Whether composition of IQAC as per latest NAAC guidelines:	No
Upload latest notification of formation of IQAC	No Files Uploaded !!!
10. Number of IQAC meetings held during the year :	1
The minutes of IQAC meeting and compliances to the decisions have been uploaded on the institutional website	Yes

Upload the minutes of meeting and action taken report	[View Uploaded File](#)
11. Whether IQAC received funding from any of the funding agency to support its activities during the year?	No

12. Significant contributions made by IQAC during the current year(maximum five bullets)

1. We have organized and celebrated International Environmental day on June 5, members participated and presented papers in National and International conference initiative induction and internship program have been organized all the trainees actively. 4. The faculty members worked as members of BOE and BOS of various teachers are encouraged to participate in Orientation Programme, Research, and Seminars. For the up gradation of knowledge base. All teachers are encouraged to take research work.

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13. Plan of action chalked out by the IQAC in the beginning of the academic year towards Quality Enhancement and outcome achieved by the end of the academic year

Plan of Action	Achivements/Outcomes
Induction Programme	Induction Programme for First and Third sem students Conducted successfully by introducing the faculty and syllabus of the University.
Environmental Day & Distribution of Plants	The international Environmental Day was celebrated the college in presence of all the students and in charge teacher introduced about its significance and mean time we have distributed plants to them.
Workshop on Demonstration lesson, Observation & Feedback	The club in charge teacher Organized Science club activity in the college in presence of all the students to develop awareness and knowledge about science and its role in our date to date life. In the programme speech's, skits, PowerPoint presentation, experiments Conducted.
Celebration of International Yoga Day	As per the Central Govt. initiative we have organzised Yoga Day to develop awareness about health and way of life style and to recognise contribution of India in this respect.
Club Activity - Student Grievance & Redressal cell Programme	As per the Central Govt. initiative we have organzised Yoga Day to develop awareness about health and way of life style and to recognize contribution of India in this respect.

Club Activity - Anti Ragging cell	Each incharge faculty organises club activities to develop and sensitise the different activities and as per UGC/ University directions we have established different cell activities.
Independence Day celebration	The management of the College celebrated Independence day for this National Festival all the faculty and students were participated in the ground. As the Chairman of the management given presidential remark about Independence day and students of the Mother institutions and also our students participated in cultural programme.
Guruvandhana - Alumina Students	Guruvandhan Programme Organized by 2004-05 Students under Alumina.
Republic Day Celebration	The management of the College celebrated Republic day for this National Festival all the faculty and students were participated in the ground. As the Chairman of the management given presidential remark about Independence day and students of the Mother institutions and also our students participated in cultural programme.
Celebration of Multicultural Fest	As per University syllabus we have organized Multi cultural Fest to develop awareness about different culture, dresscode, food habits etc.,
[View Uploaded File]()	

14. Whether AQAR was placed before statutory body ?	No
15. Whether NAAC/or any other accredited body(s) visited IQAC or interacted with it to assess the functioning ?	No
16. Whether institutional data submitted to AISHE:	Yes
Year of Submission	2017
Date of Submission	19-Jan-2017
17. Does the Institution have Management Information System ?	Yes
If yes, give a brief descripiton and a list of modules currently operational (maximum 500 words)	Yes, Management Information Systems are essential in organizations today to aid

decision making, and since accessibility to data and information is vital to the process, the college has systems in place for the collection, retrieval and collation of data. Some parts of this process are done manually, but quite a bit of it use computerized systems. Rajajinagar College of Education is well equipped with an information system which takes care of various activities like Student Admission, Student registration, Fee details, and Students details, generation of fees slip, Students List, Library Management System, office management, accounts and student grievance redressal. Rajajinagar College of Education maintains MIS to support its academic program and administrative operations. Here IT resources are currently providing students of the college as well as teaching faculty and supporting staff. The College seeks to ensure the integrity of IT resources made available to the community to prevent disruption to academic and administrative requirements. The college has a LAN through which students, teachers and supporting staff can access the current data base of students, their academic performance as also other academic query. Users of IT resources of Rajajinagar College of Education have a responsibility to protect the confidentiality of the information to which they have access. Students and other users are expected to access IT resources to which they have authorization and are required to protect the privacy of passwords to prevent access by unauthorized users. The college provides WiFi facility to students to access.

Part B

CRITERION I – CURRICULAR ASPECTS

1.1 – Curriculum Planning and Implementation

1.1.1 – Institution has the mechanism for well planned curriculum delivery and documentation. Explain in 500 words

At the commencement of every academic year a staff meeting is organized. In this meeting following work is done for a well-planned curriculum delivery and its documentation, according to CBCS two year B.ed programme prepared by Bangalore University: 1. Staff members are assigned various theory courses – Separate staff meetings are organized for core courses, specialized courses,

practicing like hard core, soft core, optional courses and enhancing professional competency (EPC) course for constructivist teaching learning and enhancing professional capacities for B.Ed two year course. 2. Faculty members prepare a course outline mentioning the teaching hours, learning hours and the assessment procedure. 3. They plan the details regarding practical work related to the course and design new scoring keys if necessary. 4. In-charge staff members are decided for the practical courses namely practicing for constructivist teaching and enhancing professional capacities for B.Ed students in Pre internship, internship and Post internship programme. The staff members plan the outline for the courses, the requirements for the courses and the tentative schedule for the courses. 5. A tentative time plan to be followed during the year is proposed after deliberation and discussion by all the staff members. 6. As per the guidelines of Department of College Education, Government of Karnataka and Bangalore University credit and course wise workload is distributed among B.Ed faculty members. Students Orientation: 1) It the beginning of the year the students are given general orientation/induction of the entire B.Ed programme by a college staff. Induction programme are organized for B.Ed course. The students are given a detailed explanation of the syllabus, the nature of the various activities to be conducted and the assessment procedures to be followed. Also the importance of internal assessment is explained in detail. 2) After the general orientation by Principal, a detailed orientation by every incharge staff member about each of the courses is given. Commencement/Implementation of the sessions: 1. after these orientation sessions the actual commencement of the session begins when weekly timetables are displayed to the students on notice board. 2. We are bound to complete our syllabi within period of stipulated time, all the necessary precaution is taken to follow the decided time line. Review meetings: 1. During the entire year weekly review meetings are conducted to take a feedback on the actual conductof the sessions, issues faced in implementing and modifications to be made if necessary. 2. These meetings also focus on designing and sharing the detailed timetable regarding the practical courses, updates are taken about completion of syllabus. 3. For B.Ed course we have semester pattern & we are bound to complete our syllabi within period of stipulated time so that the students can be prepared to face the University examinations without any Teaching lacuna. 4. It also helps to analyze if the planned time line is being followed or not. Tutorials, Research activities and seminars are held along with mentoring and participative learning encouraged. 5. Internal assessment is done transparently with examined scripts with constructive feedback written are shown to

1.1.2 – Certificate/ Diploma Courses introduced during the academic year

Certificate	Diploma Courses	Dates of Introduction	Duration	Focus on employ ability/entrepene urship	Skill Development
Nil	00	Nil	00	Nil	Nil

1.2 – Academic Flexibility

1.2.1 – New programmes/courses introduced during the academic year

Programme/Course	Programme Specialization	Dates of Introduction
Nill	Nil	Nill
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1.2.2 – Programmes in which Choice Based Credit System (CBCS)/Elective course system implemented at the affiliated Colleges (if applicable) during the academic year.

Name of programmes adopting CBCS	Programme Specialization	Date of implementation of CBCS/Elective Course System

| BEd | CBCS | 01/07/2016 |

1.2.3 – Students enrolled in Certificate/ Diploma Courses introduced during the year

	Certificate	Diploma Course
Number of Students	0	0

1.3 – Curriculum Enrichment

1.3.1 – Value-added courses imparting transferable and life skills offered during the year

Value Added Courses	Date of Introduction	Number of Students Enrolled
00	Nill	0
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1.3.2 – Field Projects / Internships under taken during the year

Project/Programme Title	Programme Specialization	No. of students enrolled for Field Projects / Internships
BEd	First Year - Pre internship	50
BEd	Second Year - Internship	50
BEd	Post Internship - Field Visit to Inclusive Schools/ NGO	50
[View Uploaded File](#)		

1.4 – Feedback System

1.4.1 – Whether structured feedback received from all the stakeholders.

Students	Yes
Teachers	No
Employers	No
Alumni	No
Parents	No

1.4.2 – How the feedback obtained is being analyzed and utilized for overall development of the institution? (maximum 500 words)

Feedback Obtained
The feedback forms are given for students teachers during the last week of the every semester during the feedback session college will collect types of feedback forms from the student - teachers, The feedbacks are on 1 Feedback on Course 2 feedbacks on faculty 3 feedbacks from Alumni Student's teachers give the feedback regarding their reflections and suggestions pertaining to the syllabus, timetable, and internship which contain the daily basis and comprehensive record of what they did during the internship and also the overall feedback on the course. The feedback obtained are recorded and used while planning the calendar e vents for next academic year. 1 feedback regarding the course :- feedback will be taken on the individual course was also collected based on the information of organization of themes of the course, clarity of objectives, opportunities provided to learn through practical activities and the professional relevance. 2 feedback on faculty: - The feedback received regarding performance of the faculty will be used for the improve the performance of the individual at each level. In this way it help the faculty member to list the strength and weakness and all these feedback

given by the student-teacher will be discussed in the annual meeting. These will help us in planning and implementing the new innovative ideas for the next academic calendar of events of the College.

CRITERION II – TEACHING- LEARNING AND EVALUATION

2.1 – Student Enrolment and Profile

2.1.1 – Demand Ratio during the year

Name of the Programme	Programme Specialization	Number of seats available	Number of Application received	Students Enrolled
BEd	Teacher Education	50	50	50
BEd	Teacher Education	50	50	50
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2.2 – Catering to Student Diversity

2.2.1 – Student - Full time teacher ratio (current year data)

Year	Number of students enrolled in the institution (UG)	Number of students enrolled in the institution (PG)	Number of fulltime teachers available in the institution teaching only UG courses	Number of fulltime teachers available in the institution teaching only PG courses	Number of teachers teaching both UG and PG courses
2018	50	0	8	0	8

2.3 – Teaching - Learning Process

2.3.1 – Percentage of teachers using ICT for effective teaching with Learning Management Systems (LMS), E-learning resources etc. (current year data)

Number of Teachers on Roll	Number of teachers using ICT (LMS, e-Resources)	ICT Tools and resources available	Number of ICT enabled Classrooms	Numberof smart classrooms	E-resources and techniques used
8	6	420	3	2	3
View File of ICT Tools and resources					
View File of E-resources and techniques used					

2.3.2 – Students mentoring system available in the institution? Give details. (maximum 500 words)

Mentoring program approach is module as a multifaceted program that offers academic, social and professional non academic like cultural, ethical etc., opportunities to the students. Mentoring relationships are constructed in both formal and informal stages. The effort towards the capacity building for socially responsible leadership as the mainstream throughout the academic inputs through pure mentoring approach structured and open ended mentoring procedures. Rajajinagar College of Education Promotes activities in the professional development among the students. Our college prefers continuous mentoring of students to deal with the students diversities by conducting various curricular and co curricular activities. The curriculum aspects in our college have given ample number of opportunities for our students to draw out his or her working models preparation, conducting sessions, Seminars, Workshops, quiz, essay competitions and also usage of ICT in teaching learning process etc., Our college has organized basis for various activities related to singing, group dance, drawing skill, Rangoli competitions and has also organized various awareness programs like women empowerment, Tobacco Day, plantation programme which are helpful for the professional development of our students. In the beginning of the Academic Year - B.Ed 1st year and 2nd year students are divided into groups and one mentor teacher is assigned the responsibility of mentoring one group in the ratio of 1:6. There will be two mentoring classes each week as per the regular time table. The mentor teachers spend quality time with the students by having informal interactions with regard to their personal and academic problems both individually and collectively. The student

teachers were given proper guidance and counseling by the mentors. The mentoring mechanism and the measures taken for promoting Welfare of the students had been recorded in the mentoring books maintained by the mentors. The above mentioned programs relating to curricular and co curricular activities are conducted, organized and the mentored continuously by our teacher educators and the principal for developing professional attitude among the students.

Number of students enrolled in the institution	Number of fulltime teachers	Mentor : Mentee Ratio
50	8	1:6

2.4 – Teacher Profile and Quality

2.4.1 – Number of full time teachers appointed during the year

No. of sanctioned positions	No. of filled positions	Vacant positions	Positions filled during the current year	No. of faculty with Ph.D
10	8	2	0	4

2.4.2 – Honours and recognition received by teachers (received awards, recognition, fellowships at State, National, International level from Government, recognised bodies during the year)

Year of Award	Name of full time teachers receiving awards from state level, national level, international level	Designation	Name of the award, fellowship, received from Government or recognized bodies
Nill	00	Nill	00
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2.5 – Evaluation Process and Reforms

2.5.1 – Number of days from the date of semester-end/ year- end examination till the declaration of results during the year

Programme Name	Programme Code	Semester/ year	Last date of the last semester-end/ year-end examination	Date of declaration of results of semester-end/ year- end examination
BEd	00	1st sem	09/10/2018	20/11/2018
BEd	00	3rd sem	09/10/2018	29/11/2018
BEd	00	2nd sem	29/03/2019	17/04/2019
BEd	00	4th sem	29/03/2019	29/04/2019
BEd	00	1st sem	06/05/2019	20/06/2019
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2.5.2 – Reforms initiated on Continuous Internal Evaluation(CIE) system at the institutional level (250 words)

The following curricular activities have been conducted for the fulfillment of internal assessment: 1. Assignment or practicum work was given related to the pedagogical and environmental courses. 2. Organizing seminar or PPT presentation for the students pertaining to their subjects. 3. Tutorial works like a question and answer session remedial teaching subject wise projects and discussion etc., activities where designed related to that pedagogical subjects. 4. Preparation of teaching and learning aids or materials. 5. Six week internship activity at 3rd sem and 4 weeks at 4th sem is organized for students. 6. Mentoring of Students is given throughout the course by teacher educators. 7. Conducting periodical tests. 8. 85 of regular attendance as per the rules of University. Co-curricular activities such as talent search programme, organization of CTC, SUPW, Sports activites and educational tour

etc. was organized and mentored the role each students. All the activites and academic related assessments were given grades through CCA (CONTINUES COMPREHENSIVE ASSESSMENT) as per the guidelines of university.

2.5.3 – Academic calendar prepared and adhered for conduct of Examination and other related matters (250 words)

The academic calendar gives an overall picture of the activities for the entire academic year. Before the commencement of the Academic year our college annual calendar is prepared for each academic year by involving all the teacher educators and the principal related to the curricular and co-curricular activities. During planning, Rajajinagar college of education considers the university calendar and resources available and work hard to implement all the activities as per the annual plan are recorded.

2.6 – Student Performance and Learning Outcomes

2.6.1 – Program outcomes, program specific outcomes and course outcomes for all programs offered by the institution are stated and displayed in website of the institution (to provide the weblink)

https://rajajinagarbedcollege.com/gallery/

2.6.2 – Pass percentage of students

Programme Code	Programme Name	Programme Specialization	Number of students appeared in the final year examination	Number of students passed in final year examination	Pass Percentage
00	BEd	Teacher Education	46	46	100
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2.7 – Student Satisfaction Survey

2.7.1 – Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design the questionnaire) (results and details be provided as weblink)

https://rajajinagarbedcollege.files.wordpress.com/2023/12/student-satisfaction-survey-2018-19.pdf

CRITERION III – RESEARCH, INNOVATIONS AND EXTENSION

3.1 – Resource Mobilization for Research

3.1.1 – Research funds sanctioned and received from various agencies, industry and other organisations

Nature of the Project	Duration	Name of the funding agency	Total grant sanctioned	Amount received during the year
Nill	00	00	0	0
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3.2 – Innovation Ecosystem

3.2.1 – Workshops/Seminars Conducted on Intellectual Property Rights (IPR) and Industry-Academia Innovative practices during the year

Title of workshop/seminar	Name of the Dept.	Date
00	00	

3.2.2 – Awards for Innovation won by Institution/Teachers/Research scholars/Students during the year

Title of the innovation	Name of Awardee	Awarding Agency	Date of award	Category

00	00	00	Nill	00

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3.2.3 – No. of Incubation centre created, start-ups incubated on campus during the year

Incubation Center	Name	Sponsored By	Name of the Start-up	Nature of Start-up	Date of Commencement
00	00	00	00	00	Nill

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3.3 – Research Publications and Awards

3.3.1 – Incentive to the teachers who receive recognition/awards

State	National	International
00	00	00

3.3.2 – Ph. Ds awarded during the year (applicable for PG College, Research Center)

Name of the Department	Number of PhD's Awarded
00	0

3.3.3 – Research Publications in the Journals notified on UGC website during the year

Type	Department	Number of Publication	Average Impact Factor (if any)
Nill	00	0	00

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3.3.4 – Books and Chapters in edited Volumes / Books published, and papers in National/International Conference Proceedings per Teacher during the year

Department	Number of Publication
00	0

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3.3.5 – Bibliometrics of the publications during the last Academic year based on average citation index in Scopus/ Web of Science or PubMed/ Indian Citation Index

Title of the Paper	Name of Author	Title of journal	Year of publication	Citation Index	Institutional affiliation as mentioned in the publication	Number of citations excluding self citation
00	00	00	Nill	0	00	0

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3.3.6 – h-Index of the Institutional Publications during the year. (based on Scopus/ Web of science)

Title of the Paper	Name of Author	Title of journal	Year of publication	h-index	Number of citations excluding self citation	Institutional affiliation as mentioned in the publication
00	00	00	Nill	0	0	00

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3.3.7 – Faculty participation in Seminars/Conferences and Symposia during the year :

Number of Faculty	International	National	State	Local

Attended/Seminars/Workshops	0	2	11	6
Presented papers	2	10	0	0
Resource persons	0	0	0	4

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3.4 – Extension Activities

3.4.1 – Number of extension and outreach programmes conducted in collaboration with industry, community and Non- Government Organisations through NSS/NCC/Red cross/Youth Red Cross (YRC) etc., during the year

Title of the activities	Organising unit/agency/ collaborating agency	Number of teachers participated in such activities	Number of students participated in such activities
Nil	Nil	0	0

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3.4.2 – Awards and recognition received for extension activities from Government and other recognized bodies during the year

Name of the activity	Award/Recognition	Awarding Bodies	Number of students Benefited
00	00	00	0

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3.4.3 – Students participating in extension activities with Government Organisations, Non-Government Organisations and programmes such as Swachh Bharat, Aids Awareness, Gender Issue, etc. during the year

Name of the scheme	Organising unit/Agency/collaborating agency	Name of the activity	Number of teachers participated in such activites	Number of students participated in such activites
visit to special schools (blind schools)	Rajajinagar College of Education	community service	8	100
community service	Rajajinagar College of Education	swachh Bharta	8	100
Internation Yog Day	Rajajinagar College of Education	health awareness	8	100
National achievement serve	Bangalore urban diet	Eduation	8	100

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3.5 – Collaborations

3.5.1 – Number of Collaborative activities for research, faculty exchange, student exchange during the year

Nature of activity	Participant	Source of financial support	Duration
Nil	00	00	00

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3.5.2 – Linkages with institutions/industries for internship, on-the- job training, project work, sharing of research

facilities etc. during the year

Nature of linkage	Title of the linkage	Name of the partnering institution/ industry /research lab with contact details	Duration From	Duration To	Participant
00	00	00	Nill	Nill	00

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3.5.3 – MoUs signed with institutions of national, international importance, other universities, industries, corporate houses etc. during the year

Organisation	Date of MoU signed	Purpose/Activities	Number of students/teachers participated under MoUs
00	Nill	00	0

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CRITERION IV – INFRASTRUCTURE AND LEARNING RESOURCES

4.1 – Physical Facilities

4.1.1 – Budget allocation, excluding salary for infrastructure augmentation during the year

Budget allocated for infrastructure augmentation	Budget utilized for infrastructure development
167850	160000

4.1.2 – Details of augmentation in infrastructure facilities during the year

Facilities	Existing or Newly Added
Campus Area	Existing
Class rooms	Existing
Laboratories	Existing
Seminar Halls	Existing
Classrooms with LCD facilities	Existing
Seminar halls with ICT facilities	Existing
Video Centre	Existing

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4.2 – Library as a Learning Resource

4.2.1 – Library is automated {Integrated Library Management System (ILMS)}

Name of the ILMS software	Nature of automation (fully or patially)	Version	Year of automation
Easy-Lib	Partially	6.4	2010

4.2.2 – Library Services

Library Service Type	Existing		Newly Added		Total	
Text Books	9947	635487	10033	8661	19980	644148
	3103	341110	0	0	3103	341110

Reference Books						
e-Books	3	17400	0	5900	3	23300
Journals	8	25720	0	4800	8	30520
e-Journals	2	11500	0	0	2	11500
Library Automation	1	3200	0	0	1	3200
CD & Video	50	15000	0	0	50	15000
Others(specify)	150	15000	0	0	150	15000

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 4.2.3 – E-content developed by teachers such as: e-PG- Pathshala, CEC (under e-PG- Pathshala CEC (Under Graduate) SWAYAM other MOOCs platform NPTEL/NMEICT/any other Government initiatives & institutional (Learning Management System (LMS) etc

Name of the Teacher	Name of the Module	Platform on which module is developed	Date of launching e-content
00	00	00	Nill

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4.3 – IT Infrastructure

4.3.1 – Technology Upgradation (overall)

Type	Total Computers	Computer Lab	Internet	Browsing centers	Computer Centers	Office	Departments	Available Bandwidth (MBPS/ GBPS)	Others
Existing	54	39	40	2	3	2	5	100	6
Added	0	0	0	0	0	0	0	0	0
Total	54	39	40	2	3	2	5	100	6

4.3.2 – Bandwidth available of internet connection in the Institution (Leased line)

100 MBPS/ GBPS

4.3.3 – Facility for e-content

Name of the e-content development facility	Provide the link of the videos and media centre and recording facility
00	Nill

4.4 – Maintenance of Campus Infrastructure

 4.4.1 – Expenditure incurred on maintenance of physical facilities and academic support facilities, excluding salary component, during the year

Assigned Budget on academic facilities	Expenditure incurred on maintenance of academic facilities	Assigned budget on physical facilities	Expenditure incurredon maintenance of physical facilites
18241	18241	47017	47017

 4.4.2 – Procedures and policies for maintaining and utilizing physical, academic and support facilities - laboratory,

library, sports complex, computers, classrooms etc. (maximum 500 words) (information to be available in institutional Website, provide link)

> According to NCTE and NAAC, our college has all physical and practical facilities, which is maintained and used very well for teaching and learning. College also has Physics, Chemistry, Biology and Psychology laboratories and also Language lab also available to students are very much benefited from this. We have a library having books, magazines, journals, e-journals and e-resources facilities and internet facility also available. This facility itself gives a lot of wisdom and helpful for students and from staffs. Around 54 computers and with the 40 internet connection which makes students to search and learn and grasp more and more. For play college has indoor and outdoor facilities. In college, each classroom has well ventilated with white and smart boards facilities. The college has a separate washroom, a restroom for male and female's students.

https://rajajinagarbedcollege.com/infrastructure-facilities/

CRITERION V – STUDENT SUPPORT AND PROGRESSION

5.1 – Student Support

5.1.1 – Scholarships and Financial Support

	Name/Title of the scheme	Number of students	Amount in Rupees
Financial Support from institution	00	0	0
Financial Support from Other Sources			
a) National	00	0	0
b)International	00	0	0
No file uploaded.			

5.1.2 – Number of capability enhancement and development schemes such as Soft skill development, Remedial coaching, Language lab, Bridge courses, Yoga, Meditation, Personal Counselling and Mentoring etc.,

Name of the capability enhancement scheme	Date of implemetation	Number of students enrolled	Agencies involved
Mentoring	19/04/2018	100	Faculties of Rajajinagar College of Education. Rajajingar is the agency involved.
Language lab	20/07/2018	35	College Faculty, Institute provides the facility for B.Ed students to improve their Speaking skills, Listening skills through Language Lab. Students would learn to improve their pronunciation skills and know how to converse with outside world.
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5.1.3 – Students benefited by guidance for competitive examinations and career counselling offered by the institution during the year

Year	Name of the scheme	Number of benefited students for competitive examination	Number of benefited students by career counseling activities	Number of students who have passedin the comp. exam	Number of studentsp placed
Nill	00	0	0	0	0

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5.1.4 – Institutional mechanism for transparency, timely redressal of student grievances, Prevention of sexual harassment and ragging cases during the year

Total grievances received	Number of grievances redressed	Avg. number of days for grievance redressal
0	0	0

5.2 – Student Progression

5.2.1 – Details of campus placement during the year

On campus			Off campus		
Nameof organizations visited	Number of students participated	Number of stduents placed	Nameof organizations visited	Number of students participated	Number of stduents placed
00	0	0	00	0	0

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5.2.2 – Student progression to higher education in percentage during the year

Year	Number of students enrolling into higher education	Programme graduated from	Depratment graduated from	Name of institution joined	Name of programme admitted to
2019	6	B.Ed	Education	Bangalore University	PG

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5.2.3 – Students qualifying in state/ national/ international level examinations during the year (eg:NET/SET/SLET/GATE/GMAT/CAT/GRE/TOFEL/Civil Services/State Government Services)

Items	Number of students selected/ qualifying
Nill	0

No file uploaded.

5.2.4 – Sports and cultural activities / competitions organised at the institution level during the year

Activity	Level	Number of Participants
Academic activities inaugural	Institutional	100
Kannada Rajosthava	Institutional	100
Talents day	Institutional	100
Singing Competition	Institutional	60
Rangoli Competition	Institutional	40

Cooking Competition	Institutional	40
Indoor Sports Competition - Chess, Carom	Institutional	100
Outdoor Sports Competition - Running, Kho-Kho, Kabbadi, Crikets, Athletics	Institutional	100

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5.3 – Student Participation and Activities

5.3.1 – Number of awards/medals for outstanding performance in sports/cultural activities at national/international level (award for a team event should be counted as one)

Year	Name of the award/medal	National/ Internaional	Number of awards for Sports	Number of awards for Cultural	Student ID number	Name of the student
Nill	00	Nill	Nill	Nill	00	00

No file uploaded.

5.3.2 – Activity of Student Council & representation of students on academic & administrative bodies/committees of the institution (maximum 500 words)

Formation of the Student Council: At the beginning of the year, we arrange a student introduction programme. In this programme, every student will introduce it and tell about their qualities, hobby. After this programme we take the election for the First Year Students and the representatives are elected by the students with leadership qualities as their Student Council. In the academic year 2017-18, students' representatives were members of statuary committees like IQAC, Grievance and redresal committee as well as committees for different college activities. They remain present for meetings and give valuable suggestions. Activities of the Student Council: 1. to participate in the planning and organization of the various co-curricular activities to be carried out under the various departments of the college during the academic year. 2. To participate in the execution of these activities. 3. To give information to the students regarding the various activities to be organized. 4. To make the rules and regulations known to the students regarding the different activities. 5. To encourage maximum participation of the students in the different activities. 6. To help the conducting of the activities as per planning and in the appropriate duration. 7. To enable smooth functioning of the institution by adopting democratic principles in the execution of the different activities of the institution. 8. To help maintain a healthy atmosphere and discipline in the institution. 9. To assist in maintaining discipline and harmony in the institution. The activities organized by the Student Council under the leadership of the in-charge faculty are as follows Teacher's Day Kannada Rajosthva, Vishwa Manava Dina, Youth day, Sports day, Annual Day, Farewell Party, Club Activity,Games –Indoor and Outdoor, Rangoli Competition, Cooking Competition, Social service etc.,

5.4 – Alumni Engagement

5.4.1 – Whether the institution has registered Alumni Association?

No

5.4.2 – No. of enrolled Alumni:

40

5.4.3 – Alumni contribution during the year (in Rupees) :

0

5.4.4 – Meetings/activities organized by Alumni Association :

Rajajinagar College of education Alumni Association is established in our institution. The meetings are conducted to find the development and progress of the alumni in their areas of work. The alumni are also involved in the curricular and co-curricular activities of the institution. Alumni help to make availability of schools for Placement. Interaction of the Alumni with current batch students to clarify their doubts and initiate smooth transition of the new students to the course. Felicitation of rank holder and highest scorers Alumni was done in Alumni meet. Alumni Association also conduct Blood donation camp, free health checkup camp, free coaching for varies competitive exams.

CRITERION VI – GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 – Institutional Vision and Leadership

6.1.1 – Mention two practices of decentralization and participative management during the last year (maximum 500 words)

Our esteemed Management is very much cooperative and supportive with regard to the fulfilment of the Institution Vision and Mission. The college management and principal decentralise all academic and administrative related matters by constituting various committees consisting of teachers and student representatives with specific objectives to achieve the vision of the college. In the decision-making process, every member of the committees are given complete freedom to express their views/opinions and those views/opinion are well taken for the improvement of the college functions. Planning of College activities: Faculty meetings are conducted in a democratic spirit. Faculty members discuss and deliberate, and provide suggestions. Planning for the entire next academic year is done before the commencement of the academic year. The Faculty members take the responsibility for planning at every stage with the Principal. They conduct orientations as part of the Induction programme for the new trainees. Various Committees take charge of the CCA, CLC, tour, NEWS Reporting, Examination and Internship, discipline attendance, sports, library, laboratory, website update work, college academic and other extension works advertising in social media work, yearly magazine work has been taken by faculty members. Even they have taken responsibilities for different cells of our college like placement cell, Career Guidance Cell, Alumni Association, Admission Cell, Youth Red Cross Wing, Anti Ragging Committee, Redressal Committee, Internal complaint Committee, Library Advisory Committee. In the first meeting of the academic year, each committee and cell concerned faculty members present their yearly planning report and discuss each other if any suggestions were given by the other members of the committee were taken positively and finalized by the principal. The Faculty members handle each of their responsibilities efficiently with minimal interference from the Principal and Management. The Faculty under the guidance of the principal scheduled various National Celebration Days such as Independence Day, Republic Day, Teachers Day, and Constitution day and it help trainees to understand their socio-cultural and integration responsibility. 'Special Days' like womens day, Birthday Jayanthi like Dr B.R Ambedkar, Mahatma Gandhiji, Jawaharlal Nehru, Valmiki, Kanadasa which are a joint venture of the Faculty and trainees enhance their appreciation of all academic disciplines. The teacher trainees of each pedagogy, plan and present off-stage and on-stage programs on their respective 'Day', under the guidance of their Method Masters. These celebrations include putting up backdrops, competitions, exhibitions, bulletin board displays, photo

booths, PowerPoint presentations, fashion shows, quizzes, dances, skits, songs and many more. These planned activities and distributions of works to all make trainees adopt skills effectively and make college academically strong and successful in completing the academic and administrative works with in time.

6.1.2 – Does the institution have a Management Information System (MIS)?

Partial

6.2 – Strategy Development and Deployment

6.2.1 – Quality improvement strategies adopted by the institution for each of the following (with in 100 words each):

Strategy Type	Details
Teaching and Learning	In curriculum transactions, teachers were encouraged to adopt innovative teaching methods to break down the monotonous teaching and learning process by traditional methods of teaching. For this, the college has upgraded 4 classrooms with Projectors and also internet connectivity. One room was converted it an ICT Room, seminar hall with white board, Smart TV for presentations and other academic events. To enrich the course curriculum, the college conducts, in house seminars, Group discussions, Panel Discussions, collection of subject-related articles, Demonstrative lectures, brainstorming sessions etc.
Curriculum Development	Though the institution is a non autonomous college that strictly follows the curriculum prescribed by the affiliating university, the institute is affiliated with Bangalore University and we have adopted the curriculum designed by the university through BOS, many attempts have been by the curriculum evaluation committee to discuss and review the curriculum for quality improvement. Further, the college also conducted various academic programmes such as seminars, conferences, workshops to deliberate on strengthening and enriching the curriculum to ensure quality in the college curriculum.
Examination and Evaluation	College has Examination Timetable Committee. Though the institution is a non-autonomous college that strictly follows the affiliating university pattern of examination and evaluation, teachers are at liberty to adopt innovative techniques of evaluation. For internal evaluation, The Faculty members have developed their own criteria for assessing the different types of lessons i.e. the Traditional,

	Collaborative or Technology Enabled Lessons in their own subject pedagogies. The trainees are given oral and written feedback immediately after their lesson presentations. The peers also provide feedback about the lessons. The trainees thus build their self-confidence and improve their performance. Through conducting test and preparatory exams before commencement of university exams.
Research and Development	College has encouraged the staff to take ICSSR, UGC, DSERT, DIET and University collaborative minor or major research work on various areas, even Teacher educators were encouraged to do Ph.D in their basic pedagogic subjects/educational subjects. Faculty members were participating different level seminar, conference and workshops and presenting research papers/thematic papers. It helps them not only for their professional growth but also to disseminate their knowledge and experiences to other academia of teacher education. Though the institution is having only B.Ed programme, the students were encouraged to take up small projects/survey works in their subjects. Action research is part of the B.Ed programme. In 3rd semester the students select basic learning problems of learning as a topic of action research and submit the reports.
Library, ICT and Physical Infrastructure / Instrumentation	The students are totally dependent upon the library for their requirements related to the B.Ed course. The total number of books in the library just exceeds 12700. It, however, includes varieties of excellent books. Numbers of e-resources (e-journals, e-books, databases, etc) through the N-LIST for colleges (UGC-INFLIBNET) consortium are accessible from the library. Barcoding and shelfing of books are done and Library circulations of books are scanned through Barcoding. There is a systematic review of library resources to access through stock verification. Library hours are allotted in the timetable and students avail themselves of the library facilities during the college hours and the extended working hours. The library has the facilities of the printer, scanner and Xerox used by both the staff and students. The

	college has a total built-up area of 20000.29 Sq.ft. The College has well furnished, spacious and excellent physical infrastructure as per the NCTE, UGC, Government and University norms. All classrooms are spacious and well-ventilated and equipped with a sufficient number of lights, fans and other requirements like interactive Boards and 54 computers. College provides internet and a WiFi facility for both teachers and student teachers.
Human Resource Management	The college management has adopted a policy of recruiting fully qualified teachers as per the UGC / NCTE/ Affiliating University qualifications prescribed for teacher educators. The Management and Principal share an amicable relationship with the Faculty and Staff and treat each other with respect. Management has done its best to facilitate the institution with regard to Human Resource and also guidance to the staff to carry out the implementation of college Vision and Mission. The non-teaching staff members are also in position as per the UGC/NCTE/State Government norms. They also work for the quality enhancement of education in the college.
Industry Interaction / Collaboration	The Institute collaborates with schools across the City Government Schools for Practice Teaching and Internship and maintains amicable relations with them as prospective employers of the trainees who graduate from this Institute. A healthy relationship is maintained with the University, the Department of collegiate of education and DSERT.
Admission of Students	Based on centralized admission through counselling by the State government followed by counselling at the institutional level by the Principal informing the probable candidates about the functioning of college and other details related to the candidate is acquired. Accordingly the college admission had been done with proper guidelines by the Government and University. Based on the merit the applicants who had fulfilled the minimum requirements and having passion towards the profession they will have seat in the college. Thus the admission policy of the college helps for the quality improvement of

	education.

6.2.2 – Implementation of e-governance in areas of operations:

E-governace area	Details
Planning and Development	The action plan of the years, different cell, responsibility reports, assessment and important administrative matters were discussed and updated.
Administration	The office is well equipped with a computer and administrative work carried by skilled computer operators and non teaching staff ensured smooth function of administration.
Finance and Accounts	Manually
Student Admission and Support	After the process of Admission, Administrative staff submits the Admission List along with a soft copy and documents to the Academic Section, Bangalore University. The students have to register online on the Anti-Ragging Website and a copy of the same is submitted to the office. Student's details are updated on the AISHE portal as and when requested for.
Examination	The Internal Marks obtained by the students are uploaded on the university portal as and when it opens along with a hard copy to the University for facilitating easy entry for the data operators. University has initiated students friendly online portal where students can have their examination hall ticket and Manual and automated compilation of marks also Announcement of results online.

6.3 – Faculty Empowerment Strategies

6.3.1 – Teachers provided with financial support to attend conferences / workshops and towards membership fee of professional bodies during the year

Year	Name of Teacher	Name of conference/ workshop attended for which financial support provided	Name of the professional body for which membership fee is provided	Amount of support
Nill	00	00	00	0
No file uploaded.				

6.3.2 – Number of professional development / administrative training programmes organized by the College for teaching and non teaching staff during the year

Year	Title of the professional development programme organised for teaching staff	Title of the administrative training programme organised for non-teaching	From date	To Date	Number of participants (Teaching staff)	Number of participants (non-teaching staff)

Nill	00	00	Nill	Nill	Nill	Nill

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6.3.3 – No. of teachers attending professional development programmes, viz., Orientation Programme, Refresher Course, Short Term Course, Faculty Development Programmes during the year

Title of the professional development programme	Number of teachers who attended	From Date	To date	Duration
short-term Course	1	19/03/2018	24/03/2018	6
short-term Course	1	16/09/2019	21/09/2019	6
Swayam Online Course	1	30/03/2019	23/05/2019	90
FDP	8	13/07/2019	13/07/2019	1

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6.3.4 – Faculty and Staff recruitment (no. for permanent recruitment):

Teaching		Non-teaching	
Permanent	Full Time	Permanent	Full Time
8	0	6	0

6.3.5 – Welfare schemes for

Teaching	Non-teaching	Students
1. Co-operative Management 2. Maternity and Paternity provisions. 3. Promotional Benefits 4. OOD facility for seminars, conferences, training 5. fee concession for staff family members those who are studying in the sister institutions of KTSVS 6. Loan schemes from the co operative society of the management. 7. Staff welfare for health issues nominal funds will be released.	1. Co-operative Management 2. Maternity and Paternity provisions. 3. Promotional Benefits 4. OOD facility for seminars, conferences, training 5. fee concession for staff family members those who are studying in the sister institutions of KTSVS 6. Loan schemes from the co operative society of the management. 7. Staff welfare for health issues nominal funds will be released.	1. Free Health Checkup Programme 2. Scholarship Facility. 3. Fee concession for BPL students

6.4 – Financial Management and Resource Mobilization

6.4.1 – Institution conducts internal and external financial audits regularly (with in 100 words each)

The financial transaction of the college is very much transparent. Administrative staff who is well versed in Accountancy keeps the track of financial records and updates regularly. The details of income and expenditure of the college are prepared by the accountant of the college, and it is verified through proper channel (Secretary of the College) and this process is

taking place periodically. External Audit: The External Audit of our college is conducted by a Chartered Accountancy Firm. In addition to the same, Government Audit or AG Office Audit is also conducted with respect to the Salary and Non-Salary Grants received from the government.

6.4.2 – Funds / Grants received from management, non-government bodies, individuals, philanthropies during the year(not covered in Criterion III)

Name of the non government funding agencies /individuals	Funds/ Grnats received in Rs.	Purpose
00	0	00

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6.4.3 – Total corpus fund generated

00

6.5 – Internal Quality Assurance System

6.5.1 – Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	No	00	Yes	Management and Principal
Administrative	Yes	Department of Collegiate Education	Yes	Management and Principal

6.5.2 – Activities and support from the Parent – Teacher Association (at least three)

Nil

6.5.3 – Development programmes for support staff (at least three)

1. Periodical meetings with the principal and management are conducted to update the overall development. 2. Training is given to the support staff to maintain the web page. 3. All the systems in the office are provided with internet to know the latest developments in the concerned departments like UGC, NAAC, NCTE, University, Governmental Issues etc. 4. Provided OOD facilities for professional training outside the campus and office work. 5. Provision for Ph.D., Programme in part time mode.

6.5.4 – Post Accreditation initiative(s) (mention at least three)

1. Implemented Book Bank System for students 2. Staffs were encouraged to publish quality articles in reputed journals and take up minor research projects. 3. Organised effective outreach activities (Free Health Checkup Camp, Blood Donation Camp, Remembrance of Freedom Fighters Programme, and more invited lecturing programmes)

6.5.5 – Internal Quality Assurance System Details

a) Submission of Data for AISHE portal	Yes
b)Participation in NIRF	No
c)ISO certification	No
d)NBA or any other quality audit	No

6.5.6 – Number of Quality Initiatives undertaken during the year

Year	Name of quality	Date of	Duration From	Duration To	Number of

	initiative by IQAC	conducting IQAC			participants
2018	Induction Programme	18/04/2018	18/04/2018	20/04/2018	100
2018	Talents Day celebration	18/05/2018	18/05/2018	18/05/2018	50
2018	Environmental Day Distribution of Plants	05/06/2018	05/06/2018	05/06/2018	100
2018	Celebration of International Yoga Day	21/06/2018	21/06/2018	21/06/2018	100
2018	Cub Activity - Student Grievance Redressal cell Programme	29/06/2018	29/06/2018	29/06/2018	50
2018	Cub Activity - Anti Ragging cell	05/07/2018	05/07/2018	05/07/2018	50
2018	Independence Day celebration	15/08/2018	15/08/2018	15/08/2018	100
2018	Guruvandhana - Alumina Students	24/11/2018	24/11/2018	24/11/2018	100
2019	Republic Day celebration	26/01/2019	26/01/2019	26/01/2019	150
2019	Celebration of Multicultural Fest	18/02/2019	18/02/2019	18/02/2019	150
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CRITERION VII – INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 – Institutional Values and Social Responsibilities

7.1.1 – Gender Equity (Number of gender equity promotion programmes organized by the institution during the year)

Title of the programme	Period from	Period To	Number of Participants	
			Female	Male
Talents Day	18/05/2018	18/05/2018	70	30

celebration				
Environmental Day & Distribution of Plants	05/06/2018	05/06/2018	70	30
Celebration of International Yoga Day	21/06/2018	21/06/2018	70	30
Cub Activity - Student Grievance & Redressal cell Programme	29/06/2018	29/06/2018	35	15
Cub Activity - Anti Ragging cell	05/07/2018	05/07/2018	35	15
Independence Day celebration	15/08/2018	15/08/2018	70	30
Guruvandhana - Alumina Students	24/11/2018	24/11/2018	70	30
Republic Day celebration	26/01/2019	26/01/2019	100	50
Celebration of Multicultural Fest	18/02/2019	18/02/2019	100	50

7.1.2 – Environmental Consciousness and Sustainability/Alternate Energy initiatives such as:

Percentage of power requirement of the University met by the renewable energy sources
Greenery in maintained through pot culture and Solar energy is used in the campus

7.1.3 – Differently abled (Divyangjan) friendliness

Item facilities	Yes/No	Number of beneficiaries
Physical facilities	Yes	1
Provision for lift	No	0
Ramp/Rails	Yes	1
Braille Software/facilities	No	0
Rest Rooms	Yes	1
Scribes for examination	No	0
Special skill development for differently abled students	No	0
Any other similar facility	Nill	Nill

Any other similar facility	Yes	1

7.1.4 – Inclusion and Situatedness

Year	Number of initiatives to address locational advantages and disadva ntages	Number of initiatives taken to engage with and contribute to local community	Date	Duration	Name of initiative	Issues addressed	Number of participating students and staff
Nill	0	0	Nill	00	00	00	0

No file uploaded.

7.1.5 – Human Values and Professional Ethics Code of conduct (handbooks) for various stakeholders

Title	Date of publication	Follow up(max 100 words)
00	Nill	00

7.1.6 – Activities conducted for promotion of universal Values and Ethics

Activity	Duration From	Duration To	Number of participants
Environmental Day Distribution of Plants	05/06/2018	05/06/2018	100
Celebration of International Yoga Day	21/06/2018	21/06/2018	100
Cub Activity - Student Grievance Redressal cell Programme	29/06/2018	29/06/2018	50
Cub Activity - Anti Ragging cell	05/07/2018	05/07/2018	50
Independence Day celebration	15/08/2018	15/08/2018	100
Guruvandhana - Alumina Students	24/11/2018	24/11/2018	100
Republic Day celebration	26/01/2019	26/01/2019	150
Celebration of Multicultural Fest	18/02/2019	18/02/2019	150

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7.1.7 – Initiatives taken by the institution to make the campus eco-friendly (at least five)

1. Installed water purifier unit in the college premises. 2. Greenery in College surrounding - sapling plants in the pots. 3. Solar ups in installed in the college premises. 4. Rain water harvesting is set-up in the college campus to make Eco-friendly.

7.2 – Best Practices

7.2.1 – Describe at least two institutional best practices

Best Practices – 1 1. Title of the Practice: Effective Teaching by using ICT Learning 2. Objectives of the Practice: a) By inculcating the skills of Learning and improve the learning outcomes b) To provide "Head-Heart and Hand Approach-3H" to learning c) To develop the teaching and learning efficiency d) To motivate students towards innovative learning techniques e) To maximize the process of teaching-learning 3. The Context: The traditional teaching methods of chalk and talk techniques have limitations like management, neat diagrams and handwriting skills. In the modern education system curriculum is framed to develop the competencies in the teachers and student teachers for best performance. Curricula aspects emphasizing capabilities and concerns towards the application of the information. ICT can provide strong support for all these requirements. Information and Communication Technology - ICT has become an integral part of the teaching-learning process. Effective use of technology makes the class more dynamic, motivates students and renews teachers' enthusiasm as they learn new skills and technologies. Adoption and use of ICT in education have a positive impact on teaching, learning and research. 4. The Practice : In this digital era, ICT use in the classroom is important for giving students opportunities to learn and apply the required 21st-century skills. Most of the classrooms in the institute have installed projectors and smart boards. The entire faculty member's take the lectures using the same. The whole campus of the institute is Wi-fi Connected. 5. Impact of the Practice: On the faculty members a) Information Communications Technology enabled teaching methodologies are being followed by the faculty members in classrooms as a complementary tool for conventional teaching methods. b) Faculty members started to use ICT in the preparation of the annual plan, subject timetable, students practical, score keys, a question bank, question papers etc., c) The use of multimedia teaching aids like PPTs, Videos, LCD projectors, smart classrooms and internet-enabled computer systems in daily teaching-learning. On the Students a) The teachers use the ICT in their internship programs and conduct practice lessons. b) The teachers and students use the e-library for searching the knowledge regarding the research work. c) Faculty and students started to use a well-equipped Language laboratory to enhance knowledge of English communication and writing skills. 6. Evidence of Success – a) The PPT prepared by faculties for teaching in B.Ed. courses are available in our institution b) The student teachers PPT used in the institution and the schools are stored on a computer. c) The videos and the clipping of different activities are also available in the college. d) The soft copy research projects done by student teachers are also available in the library for the study of research. Best Practice – 02. 1. Title of the Practice: Mentoring 2. Objectives of the Practice : a) Help the mentee explore and plan his/her teaching profession. b) Provide professional guidance to teacher trainees. c) Provide leadership role models for teacher trainees. d) Identify and resolve potential obstacles to teacher trainees. e) Assist teacher trainees to develop a professional network. f) Develop moral, spiritual, social, intellectual, aesthetic values among the teacher trainees. g) Develop professional ethics among the teacher trainees. 3. The Context: "Mentoring is to support and encourage people to manage their learning so that they may maximize their potential, develop their skills, improve their performance and become the person they want to be", - Erie Par sloe, The oxford school of coaching and mentoring. Mentoring is a powerful personal development and empowerment tool. It is an effective way of helping people to progress in their careers and is becoming increasing popular as its potential is manifested. It is a partnership between two people (mentor and mentee) normally working in a similar field or sharing similar experiences. It is a helpful relationship based upon mutual trust and respect. A mentor is a guide who can help the mentee to find the right direction and who can help them to develop solutions to career issues. Mentors rely upon having had similar experiences to gain empathy with the mentee and an understanding of their issues. Mentoring provides the mentee with

an opportunity to think about career options and progress. 4. The Practice: Mentoring session is conducted regularly. The session is compulsory for every student to attend without fail. The mentoring parameters are based on four aspects i.e. academic, attendance, career and general. The mentors are provided with details of trainees performances in terms of academics (weekly test, class test, and mid-term and end-semester exam) and attendance records. At the beginning of the academic year, the B.Ed first year and second-year students are divided into groups and one mentor teacher was assigned the responsibility of mentoring one group at the ratio of 1:10. There will be two mentoring classes each week as per the regular timetable. The mentor teachers spend quality time with the mentees by having informal interactions about their personal and academic problems both individually and collectively. The mentees were given proper guidance and counselling by the mentors. The mentoring mechanism and the measures taken for promoting the welfare of the mentees had been recorded in the mentoring books maintained by the Mentors. 5. Impact of the Practice: On the faculty members a) Helps to identify and resolve potential obstacles of the student teachers b) Help to provide remedial classes, guidance and counselling for needful student teachers. c) Help to plan curricular and co-curricular activities of the college. d) Helps to organize different professional development programmes for student teachers. e) Helps to provide training opportunities to beginning teachers that specifically focuses on their needs. On the Students: a) It develops relationships between two people (mentor and mentee) normally working in a similar field or sharing similar experiences, it helps them to overcome their difficulties in teaching and learning. b) It helps to develop potential capacities among the student teachers. c) It helps to develop leadership qualities and decision making capacities among the student teachers. d) It helps to develop professional ethics and values among the student teachers. 6. Evidence of Success – a) for mentoring we provide format of mentoring book, which is maintained by the concerned mentor. b) We can see the gradual change of the result in final examination.

Upload details of two best practices successfully implemented by the institution as per NAAC format in your institution website, provide the link
https://rajajinagarbedcollege.com/infrastructure-facilities/

7.3 – Institutional Distinctiveness

7.3.1 – Provide the details of the performance of the institution in one area distinctive to its vision, priority and thrust in not more than 500 words

COLLEGE VISION AND MISSION: Our college was established in 1986. The vision of the college was to provide VISION: Shaping the destiny of India through quality teachers having dedication, determination, diligence and dutifulness. MISSION: Inculcating values of nobility, Humility, Unity, Equality and Adoptability. Providing educational opportunities to reach the un-reach. To develop intellectually completed, morally upright, psychologically integrated, socially committed teachers for service in the emerging world scenario of Education. To cater to the need, sufficient infrastructure is developed by the management. The management and the staff continuously strive hard to improve and sustain the quality of education imparted to the student teachers. At the beginning of the semester of each program, the student teachers capability is identified, accordingly, The guidance and extension of support and facilities to the student teachers can achieve higher goals like passing in their graduation with the highest marks, scaling through the competitive examinations, etc. By providing, support to the slow learners in the form of encouragement, course materials supply, problem-solving techniques, etc can help them to transform. It is reflected in the form of the results of the program and other exams. Our college students got through TET exams and got placements in different schools of government, Aided and also Private sectors. Some of the student teachers

also appointed different departments and some student teachers are pursuing higher education. Totally our college aim is to create creative, skilled teachers in the present competitive world boosts the moral support for employment.

Provide the weblink of the institution
https://rajajinagarbedcollege.com/

8.Future Plans of Actions for Next Academic Year

1. To promote research culture: The institution plans to host a set of National conferences in the upcoming year. The objective of these research based forums will be to serve as inter-disciplinary and multi-disciplinary avenues for exchange of educational ideas, best research practices and research outcomes, for the benefit of the academicians and researchers at large. We plan to organize more faculty development programmes on research methods, data analysis and statistics, technological evolution and research paper writing, thereby aiming at increasing the intellectual output of the institution. 2. To organize more community service activities to contribute to the wellness of the society. In collaboration with government non government organizations, N.G.O's etc, institute has planned to conduct these activities for community development during the internship. 3. Improvement in the placement opportunities for students. 4. To strengthen the admission process by field visits in schools and website advertisements, orientation lectures are arranged by the principal, faculty in different schools. 5. For academic excellence provide remedial teaching for students so that we get cent percentage results in B.Ed course. 6. To increase linkages and collaborations in India and abroad for increasing the quality of the institute. 9. To provide financial assistance to the teaching staff for paper publication and increases publications in national international conferences.